



MIC INSTITUTE OF TECHNOLOGY LIMITED

Annual Schedule of Planned Procurement Activities for the fiscal year October 2024 to September 2025

Date Published: 2024/12/4

Version: #1

No.	Project Number	Project Name	UNSPS Code (Level 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/Completion Date	Estimated Project Duration (for works and services)	Procurement Method	Standstill period (if applicable) – No. of days	Contract Type
1	TR1	Coveralls and Lab Coats for YAHP Trainees	53102100	Supply of Coveralls and Lab Coats for the (Youth Apprenticeship Homestead Programme (YAHP) at MIC-IT	Oct-24	Dec-24	Six Weeks	Limited	N/A	Fixed Price
2	P1	Fume Extractor System at the Macoya Technology Centre (NSDP)	23271400	Supply and Installation of a Fume Extractor System at the Macoya Technology Centre (NSDP)	Nov-24	Mar-25	Two Months	Limited	10 Days	Fixed Price
3	P2	AutoCAD Desktop Computers for MIC-IT	43211500	Supply of AutoCAD Desktop Computers for MIC-IT	Nov-24	Apr-25	N/A	Limited	N/A	Fixed Price
4	RM1	Raw Material (resin) for Plastic Products (Foreign)	13111000	Supply of Resin for the Manufacturing of Plastic Products	Dec-24	Mar-25	N/A	Single Source	N/A	Fixed Price
5	P3	One (1) New Small Passenger Bus	25101500	Supply and Delivery of One (1) New Small Passenger Bus for MIC-IT	Dec-24	Apr-25	N/A	Limited	N/A	Fixed Price
6	P4	Two (2) used Hybrid Station Wagons	25101500	Supply and Delivery of two (2) used Hybrid Station Wagons for MIC-IT	Dec-24	Apr-25	N/A	Limited	N/A	Fixed Price
7	P5	Tankless Rotary Air Compressor for the Macoya Technology Centre	40151600	Supply, Installation and Commissioning of a Tankless Rotary Air Compressor at the Macoya Technology Centre	Dec-24	Mar-25	One Month	Limited	N/A	Fixed Price
8	P6	Public Address Systems at the Diego Martin and Tobago Technology Centre	45111700	Supply and installation of a Public Address System at the Diego Martin and Tobago Technology Centre	Dec-24	Mar-25	Six Weeks	Limited	N/A	Fixed Price



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9	P7	Extractor Fan System (Culinary Room) Diego Martin Technology Centre	48101800	Supply and Installation of an Extractor Fan System at the Diego Martin Technology Centre	Dec-24	Feb-25	Two Weeks	Limited	N/A	Fixed Price
10	IT1	Renewal of Email Protection Software	43231500	Renewal of Email Protection Software for MIC-IT	Dec-24	Dec-24	One Year Renewal	Single Source	N/A	Fixed Price
11	P8	Automotive Equipment for the Tobago Technology Centre	25191700	Supply and Installation of Automotive Equipment for the Tobago Technology Centre	Jan-25	May-25	Three Months	Limited	N/A	Fixed Price
12	P9	Electrical Material for the Tobago Technology Centre	39121700	Supply of Electrical Material for the Tobago Technology Centre	Jan-25	Mar-25	One Month	Limited	N/A	Fixed Price
13	P10	Plumbing Works at the Macoya Technology Centre	72101500	Provision of Plumbing Works at the Macoya Technology Centre	Jan-25	Mar-25	Two Months	Limited	N/A	Fixed Price
14	P11	Motorised Gates at the Laventille Technology Centre	30172000	Supply and Installation of Motorised Gates at the Laventille Technology Centre	Jan-25	Mar-25	One Month	Limited	N/A	Fixed Price
15	P12	Upgrade of Recreational Grounds at the Penal Technology Centre	72102900	Upgrade of Recreational Grounds at the Penal Technology Centre	Jan-25	Apr-25	Three Months	Limited	N/A	Fixed Price
16	P13	Mechatronic Trainers Phase 1 Part 2 for NSDP Macoya Technology Centre – Learning Factory	60106100	Supply of Mechatronic Trainers Phase 1 Part 2 for NSDP Macoya Technology Centre – Learning Factory at MIC Institute of Technology Limited (MIC-IT)	Feb-25	Aug-25	Six Months	Limited	N/A	Fixed Price
17	P14	Classroom and Office Furniture for MIC-IT	56101700	Supply of Classroom and Office Furniture for MIC-IT	Feb-25	Apr-25	N/A	Limited	N/A	Fixed Price



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18	MIC1	CCTV System at the Laventille Technology Centre	46171600	Supply and Installation of a CCTV System at the Laventille Technology Centre	Feb-25	Apr-25	One Month	Limited	N/A	Fixed Price
19	MIC2	Security Services	92121500	Provision of Security Services for MIC-IT Centres for a period of one (1) year, renewable for an additional two (2) years	Mar-25	N/A	One year, renewable	Limited	10 days	Fixed Price
20	MIC3	Janitorial Services	76111500	Provision of Janitorial Services for MIC-IT Centres for a period of one (1) year, renewable for an additional two (2) years	Apr-25	N/A	One year, renewable	Limited	10 days	Fixed Price
21	TR2	Coveralls for Trainees at MIC-IT	46181500/ 53102100	Supply of Coveralls for Trainees at MIC-IT	As required	As required	N/A	Limited	N/A	Fixed Price
22	TR3	Safety Boots for Trainees at MIC-IT	46181600	Supply of Safety Boots for MIC-IT Trainees	As required	As required	N/A	Limited	N/A	Fixed Price
23	IT2	Microsoft Licenses	43231500	Annual Renewal of Microsoft 365 Licenses	May-25	Jun-25	One Year Renewal	Single Source	N/A	Fixed Price
24	IT3	CAD Software renewal	43232600	Renewal of Solidworks CAD Software for a period of One (1) year	Jun-25	Jun-25	One Year Renewal	Single Source	N/A	Fixed Price
25	RM2	Raw Material (masterbatch) for Plastic Products (Foreign)	13111000	Supply of Masterbatch for Plastic Products	Jul-25	Nov-25	N/A	Single Source	N/A	Fixed Price
26	IT4	Renewal of Microsoft Dynamics GP Software	43231600	Renewal of Microsoft Dynamics GP Software for a period of one (1) year	Sep-25	Sep-25	One Year Renewal	Single Source	N/A	Fixed Price
27	TR4	Industrial Maintenance Equipment for NSDP	40151500	Supply of Industrial Maintenance Equipment for NSDP	Jan-25	Apr-25	Two Months	Limited	N/A	Fixed Price